



**2023-2024 LOCKPORT SPOKES AFTERSCHOOL PROGRAM
GRANT FOLLOW UP REPORT-FINAL
INSTRUCTIONS**

Please complete this cover sheet asking for general grant information. You may type directly onto this sheet.

Please provide a narrative prompted by the following questions reflecting on your experiences and learning. This will assist the Foundation in monitoring and assessing your grant experience and outcomes. Please draft your narrative separately, in paragraph form, or number the answers to your questions.

If there are questions regarding the completion of this form or would like to attach additional materials, please contact the Grigg Lewis Foundation office at 716-478-0002.

Please respond reflectively to all of the questions on page 2 and please limit your responses to two pages.

Please submit your completed Grant Follow-Up Report and attachments via email to: griggLewis@griggLewis.org

COVER SHEET OF GENERAL INFORMATION

Organization Name: _____

Address: _____

Phone: _____ Email: _____

Executive Director: _____

Program Supervisor (if other than Executive Director): _____

Amount of Grant: _____ Period of Grant: 2023-2024

ACKNOWLEDGMENT:

By signing below, I affirm that all of the information and answers to questions herein are complete, true, and correct to the best of my knowledge and belief. I understand that any misrepresentation, falsification, or omission of any facts called for in this Follow Up Report may result in disqualification for future Spokes Afterschool Program funding.

Signature of Executive Director

Date



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1. Please provide details as to how this grant was utilized.
2. Please tell us how this program impacted the population you serve, your staff, and the community.
3. Please explain any circumstances or obstacles that impeded or limited your work.
4. Will you plan to participate in a future Spokes Program session?
5. Please provide new ideas on how to increase the number of youth affected.
6. Please list any other agency you partnered with to deliver Spokes programming.
7. Did your agency have to hire new staff to provide this new program? If yes, will you retain this person for future Spokes programming?
8. Please provide any feedback that was received from the youth you served.
9. If possible, please include photos of your program and copies of flyers, etc. They will serve as a visual representation of outcomes and project completion.
10. Please tell us how many youths your agency served each week, and attach completed Sign-in Sheets.